

Learn Microsoft Office 2010 for Better Job Opportunities

Enroll today! Winter classes begin January 8, 2018.

“This program exceeded my expectations and built my confidence to be better prepared for the workplace.”

— Laura T., Farmington Hills
2016 Graduate



Learn the basics and beyond of...

Word
Excel
PowerPoint
Publisher
Internet
Access
Outlook

Program Features

- Two 3-hour interactive sessions per week over 12 weeks
- Day or evening class times based on availability
- Instructor-led training in our modern computer lab
- Course materials provided
- Certificate of completion upon course graduation

Scholarships

- Available for qualifying applicants
- Application must be submitted in advance for consideration of full or partial scholarship

Program Fee

\$720 per person (includes 72 hours of training and course material)

For program details, enrollment form and/or scholarship application, visit www.hermelinort.org or call:

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